

~~S E C R E T~~

24 - 30 August 1986

D/CO

25X1 The D/CO Monthly Meeting for OC managers is scheduled for Monday, 15 September at 0900 [REDACTED] Our guests will be a team of officers from OP and their topic for discussion will be the new Agency Secretarial Career System. This is an important issue which affects the entire Agency and I suggest you all plan to attend. I look forward to seeing everyone on Monday morning.

OC-CS

25X1 2. An Engineering Change Proposal to include wideband
25X1 transmission capabilities in the Transmission Subsegment of
the [REDACTED] contract with [REDACTED]
[REDACTED] has been negotiated effective 27 August. The
negotiations resulted in substantial savings.

OC-MPS

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S E C R E T

OC-MPS (Continued)

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[REDACTED]

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2.

met with [REDACTED]

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[REDACTED] to discuss agenda items for the upcoming joint OC/OIT Planning Conference. Thirteen topics were identified as possible candidates for the agenda. These will be reviewed by our respective managements before a final agenda is prepared.

OC-AMD

25X1

1. A Performance Assessment Form (PAF) Evaluation Planning Group, chaired by [REDACTED] met on 26 August to discuss the evaluation of the PAF completed by the Psychological Services Division of OMS. Recommendations of the group have been submitted to the D/CO for his approval.

2. In response to a requirement from the Executive Director, AMD provided the Office of the Comptroller with information on the OC banding experiment including the methodology currently employed in tracking the costs of banding versus the General Schedule system.

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3. [REDACTED] joined the Recruiting Section on 26 August as [REDACTED] replacement, and [REDACTED] has joined the Financial Services Branch replacing [REDACTED] who is reassigned.

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4. On 26 August, [REDACTED] OC Records Management Officer, visited [REDACTED] to advise and assist them on the disposition of their inactive files. As a result of his visit, 13 linear feet of conferencing records were destroyed immediately, another 21 feet of temporary records were identified for destruction after a cursory review. One and one-half feet of material was selected for review for retirement to the Archives and Records Center because of its historical value.

5. Representatives from the Communications School's Operational Training Department, along with a student scheduled to begin the next Basic Telecommunications Course, departed for

S E C R E T

OC-AMD (Continued)

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OC-CSD

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2. The proposal of establishing a rotational assignment of an officer from NSA to CSD has been endorsed by NSA management, including the Deputy Director for Information Security,

OC-ED

1. MERCURY Program:

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a. The MERCURY Program Office was pleased to welcome of OIT/GOG/U.S. Networks to the MERCURY team. Gary has been tasked by OIT to work with MPO to learn the details of MERCURY, and particularly the specifics of the Tech Control aspects of the Packet Switch System. Both OIT and MPO believe this exposure will greatly facilitate the integration of the MERCURY Packet Switch System into OIT operations during the first and second quarters of FY-87.

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b. Excellent progress with the first phase of operational-type testing of the MERCURY Packet Switch was made during the past week. Establishment of the four-node test network with KG-84s in place over the inter-nodal backbones was successful. Also, full-duplex links have been established via the packet network with Data Sentry-10 data test sets running at various speeds.

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OC-ED (Continued)

2. A request to create a computerized data base of approximately 200 network drawings has been submitted by FND. The Graphics Arts Branch has begun on the first 72 drawings submitted with the rest to follow. Estimated time required is 200 man-hours.

25X1 3. A proposal was received from [redacted]
25X1 [redacted] to build two prototype Type transportable communi-
cations systems. The integration effort is scheduled to take
24 weeks and the major communications equipment will be furnished
by the Government. Sole source award of a contract is anticipated
before the end of the fiscal year.

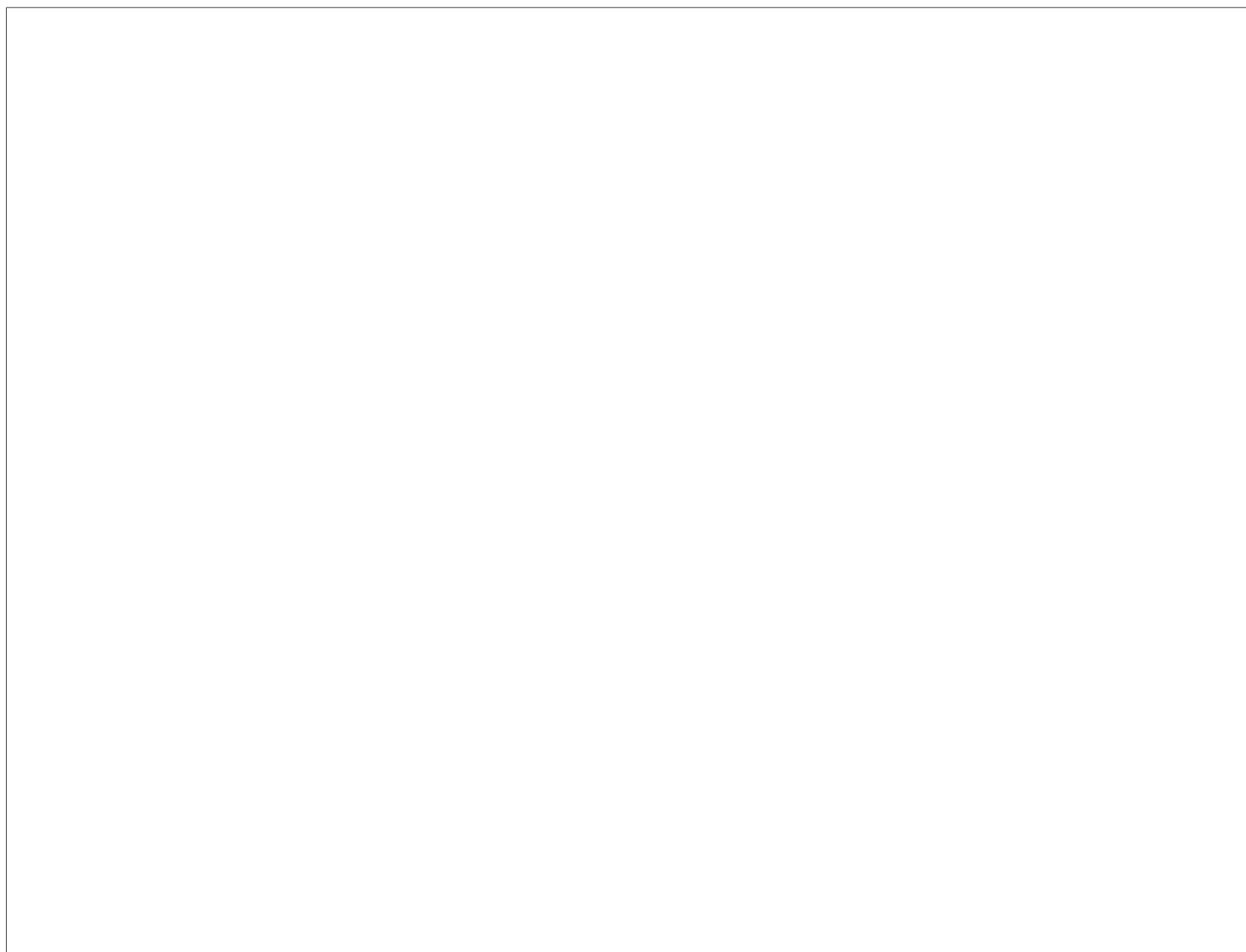
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OC-FND

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Executive Assistant, OC

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